

**CALIFORNIA CONFERENCE OF LOCAL HEALTH DEPARTMENT
NURSING DIRECTORS**

**DUTY STATEMENT
PRESIDENT- ELECT**

Essential Duties of the President-elect include:

1. Attend Executive Committee Meetings
2. Attend CCLHO in the absence of the President if requested
3. Attend ASTDN conference with President if budget permits
4. Lead conference planning activities for the next years' Fall Conference with your regional group
5. Prepare and plan for goals for term as President
6. Manage the archived materials for CCLHDND